



**Kildwick CE Primary School**  
**Learning to live, Living to Love, Loving to learn**

Minutes from the Meeting of the FGB – (Strategy) held, in school, on 22<sup>nd</sup> June 2022 at 17.30

**Present:**

Donna Akrigg – Staff Governor (DA)  
Christing Anderton – Foundation Governor (CA)  
Howard Barton – Parent Governor (HB)  
Jackie Craven – Parent Governor (JC)  
Jo Gostling – Co-opted Governor  
Ben Lazenby – Parent Governor (BL)  
John Perry – LA Governor (JP)  
Cameron Quinn – Co-opted Governor (CQ)  
Alex Swinton – Foundation Governor (AS)

**In attendance:**

Stephen Dale – LA Clerk to Governors (Clerk)

<b>A</b>	<b>Procedural</b>
1	<u>Welcome, prayer, introductions, and consideration of absence.</u> JP opened the meeting at 17.30, welcoming all present and thanking them for their attendance. JG, BL, CQ and Clerk were attending remotely – all declared they were in a safe and confidential environment. Apologies received from GS and TW – consented. AS led the meeting in an opening prayer. JP noted the focus of this meeting would be on the SSDP to cover the period 2022-2025
<b>B</b>	<b>School Improvement</b>
2	<u>Feedback on current priorities and milestones.</u> A copy of the SSDP for 2019/22 updated in June 22 had been circulated prior to this meeting. Governors noted that it was clear that the constraints of the pandemic have through the year, particularly in December and January, impacted on staff capacity to focus on, and complete, agreed milestones, and on governor monitoring flexibility - there has nevertheless been a continued development momentum which comes through the review to date . JP noted that comments on p7 re Collective Worship came through feedback from CA, TW and staff.

	<p>JG confirmed comments re SEND were accurate and reflected current position. Comments received from governors prior to this meeting had been incorporated into the SSDP. There were no further additions – Governors agreed that the SSDP update reflected a successful year considering the challenges faced and strong school that had come through tough times.</p> <p><b>Action: JP to “tidy” document and circulate by 27<sup>th</sup> June.</b></p>
3	<p><u>Reflection on School Vision and Values</u></p> <p>Prior to this meeting a draft copy of the 2022-25 SSDP had been circulated. Governors focussed on the introductory statement and the vision and values that are at the centre of everything that the school does and underpin teaching and learning enabling all children to fully enjoy school life in a caring and Christian environment. Comment had been made that the flow between vision and values could be “clearer” and the idea that the vision is more of a Mission Statement was noted. Suggestion was made that a new vision is derived from the none “Children Will...” statements and that the values become a cross cutting theme.</p> <p>JP noted discussions at a meeting with Lee Talbot, (Diocesan Education Advisor), and the view that the SSDP is good and the feeling that this should not be over “complicated”</p> <p>Governors questioned if this was the time to revisit the values. Discussion took place over whether it is best to “start afresh” or to keep what we have and build on these. A great deal of work had been put into the current mission statement. Governors noted that Covid has impacted on working through what was previously agreed and that the current statement and values are known and understood by pupils. Governors agreed that “Reading” should feature as part of the vision and be reflected as a priority and that the current vision should stay as that rather than become a “Mission Statement”</p>
4	<p><u>Discussion on next year’s success criteria and milestones</u></p> <p>Governors discussed the overall structure of the plan and the link between the SSDP and the SDP.</p> <p>JP referred to the meeting with Lee Talbot and the diagram that shows the school vision, set by Governors and then how goals/priorities, agreed by governors, flows from this and then where the SEF and SDP – both school/staff led and operation – sit with these.</p> <p>JP noted that feedback from the SEF and SDP will ultimately feed back into goals/priorities being met, in the SSDP.</p> <p>Governors discussed the frame to the SSDP with reference to how the Strategic Priorities were arranged, the Critical Outcomes listed, and the Success Criteria and Milestones highlighted. Challenge was made over how some of the Success Criteria and Milestones may be perceived and that too much detail was being shown and that might not be helpful in some situations.</p> <p>Governors agreed that there needs to be more specific Success Criteria and discussion took place over how milestones can be measured to say that they have been achieved.</p> <p>That streamlining on the Critical Outcomes is necessary was agreed, as currently there were too many that require monitoring. Yearly Milestones were questioned, and discussion took place on how these might be better arranged.</p> <p>It was agreed that the Critical Outcomes should stay but these should be reviewed annually as Success Criteria are measured – they may be carried forward if “not met”.</p> <p>Yearly Milestones to be removed.</p>

	<p>Governors noted the need to link resources to the SSDP and the link to Budget Monitoring. Governors agreed an annual review against this as there are too many unknowns to project 3 year figures.</p> <p>Governors noted that the SSDP, with clear Critical Outcomes, and Strategic Priorities, will inform that SDP which will then contain termly milestones, and this will achieve there being one train of thought rather than two completely separate documents.</p> <p>Discussion took place around visibility of the SSDP and the SDP and how this can be displayed for all to see and read and for all to see progress being made.</p> <p>Suggestion was made to introduce a “Development Wheel”, that would show all CO or SPs for the year – these would all be highlighted in Red in September then, during the course of the year, as progress made, would turn to Orange and Green. Governors agreed this would be highly visible to all and easily understood.</p> <p><b>Action: HB/JP/TW to review opportunity.</b></p> <p>Governors discussed the four Priority Areas.</p> <p><b>Strategic Priority 1:</b></p> <p><i>Provision of a broad inspiring and inclusive curriculum alongside exciting and expansive activities allowing all children to achieve their best</i></p> <p><b>Strategic Priority 2:</b></p> <p><i>Kildwick CE Primary School is environmentally friendly, setting an example to the whole community</i></p> <p><b>Strategic Priority 3:</b></p> <p><i>Clear and strong school strategic direction, resource management and leadership is maintained</i></p> <p><b>Strategic Priority 4:</b></p> <p><i>The distinctive Christian ethos of School within the wider cultural landscape is further strengthened</i></p> <p>Governors reviewed these and the Critical Outcomes as to if all aspects of school life were being covered. Areas discussed that were maybe not apparent included Mental Health and Wellbeing, Physical and Spiritual Heath, both fit with P4, The Peggy Wilson Field, which fits with P1 and with P2. Governors discussed that “Stakeholders” is a broad term and is much wider than just parents – this fits into P3, Diversity was noted and this fits into P1. Governors highlighted that Reading should be included as a separate strand as this “allows children to achieve their best” and suggested that Reading be a Critical Outcome of P1. Governors noted that Reading is critical to achieving in all subjects. Governors agreed that the school is very proactive to ensure reading standards are high but having this specifically in the SSDP will continue to highlight this vital element.</p> <p>JP referred governors the Staff Survey arranged by TW that asked Staff the question “what do we want our school to be known for in five years?”</p> <p>Feedback had been received and the document circulated prior to this meeting showed this arranged against the x4 Priorities. Governors discussed these noting the desire for Wellbeing</p>
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	<p>and Nurture to be included as priorities. The rewording of P1 was highlighted as one to include nurturing and also wellbeing to be in here (or P4) – for pupils and staff. Also noted was a possible action for staff, when holding parental consultation meetings, to speak about wellbeing.</p> <p><b>Action:</b> Tim/Donna to consider</p> <p><i>(BL left the meeting at 18.40)</i></p> <p>JP summarised the discussions so far..</p> <p>X4 Priorities are ok.</p> <p>Wellbeing needs to be included in P4.</p> <p>Governors further discussed the wording “Environmentally Friendly” in P2 the thinking being that this needs to be a much stronger statement with suggestions that this should include wording such as “aiming for net zero”, “school engaged in championing”, “carbon neutral goal” and the “reduction of carbon footprint.</p> <p><b>Action: AS to review wording and liaise with JP</b></p> <p>Governors agreed the wording of P3 is suitable noting the importance of the wording “maintained” as we are in a strong position and need to keep this! Governors also highlighted that succession is extremely important in our small school as there could be a significant impact if not.</p> <p>With the addition of Wellbeing into P4 governors agreed this wording noting that wb should be in outcomes</p>
5	<p><u>Discussion on the broader plan</u></p> <p><i>This item was discussed within Item 4 of the agenda.</i></p>
6	<p><u>Agree next steps</u></p> <p>JP agreed to review all comments made to date and revisit those parts of the document.</p> <p><b>Action: JP to circulate further revision of the plan by 30<sup>th</sup> June.</b></p> <p><b>Action: Governors to comment by 4<sup>th</sup> July.</b></p> <p>JP noted that ideally a strong draft of the SSDP should be in place by FGB on 6<sup>th</sup> July so that implementation can begin in early September.</p> <p><b>Action: AS to review wording on values.</b></p> <p><b>Action: JP also to review introductory statement.</b></p>
7	<p><u>Close</u></p> <p>The meeting closed at 19.00</p>

Dates of Future Meetings.  
06/07/22 – 6.00pm - FGB