



Kildwick CE Primary School
Loving to learn, learning to live, living to learn.

Minutes from the Meeting of the FGB (Curriculum) held on 7th February 2023 at 13.30 in school.

Present:

Donna Akrigg – Staff Governor (DA)
Jackie Craven – Parent Governor (JC)
Anna Fisher – Co-opted Governor (AF)
Jane Hall – Foundation Governor (JH)
John Perry – LA Governor (JP)
Tim Whitehead – Headteacher (TW)

In attendance:

Stephen Dale – LA Clerk to Governors (Clerk)
David Horton – Subject Leader Maths (DH)

Governing Body core functions:

Ensuring clarity of vision, ethos, and strategic direction.

Holding senior leaders to account for the educational performance of the organisation; and.

Overseeing the financial performance of the organisation and making sure its money is well spent.

A	Procedural
1	<u>Welcome, introductions, opening prayer and consideration of absence – those attending remotely to declare that they are in a secure and confidential environment.</u> JP opened the meeting at 13.35, welcoming all present and thanking them for their attendance. Apologies received from Howard Barton, Mike Green, Geraldine Sands, Karen Law, and Cameron Quinn. Consented. No governors were attending virtually. The meeting was quorate.
2	<u>To determine whether other urgent business should be considered.</u> JP noted the letter send to parents re school closure due to Teachers Strikes. SEND

3	<p><u>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection.</u></p> <p>None identified at this point.</p>
4	<p><u>Declaration of interest on any agenda item.</u></p> <p>None declared.</p>
5	<p><u>To approve the Minutes of the FGB meeting held on 6th December 2022 and matters arising from the minutes not otherwise covered by the agenda.</u></p> <p>Governors approved the Minutes of FGB held on 6th December 2022.</p> <p>Governors reviewed the actions points from that meeting.</p> <p>TW briefed governors that the Before/After school provision has now relocated to the main school buildings – this is working well.</p> <p>TW noted that 1:1 Support is in place for a pupil and that is being provided x3 mornings in the Parish Rooms.</p> <p>TW confirmed that a reminder about the importance of timekeeping had been included in a recent newsletter.</p> <p>Q: has there been any improvement as a result of this. TW noted a slight improvement and highlighted that the families of those pupils who a regularly “late” have been contacted.</p> <p>TW gave further information on the “schools streets initiative” that is being trialled in Scarborough and the improved safety around a school as a result. TW note that until the trial ends and is evaluated no further roll-out will take place.</p> <p>TW noted a meeting with a local Councillor and contact from NYCC Highways re the planned upgrade to existing traffic calming measures.</p> <p>Action: TW to raise profile of the pastoral lead on the school website.</p> <p>TW noted the replies received from a parental survey and that a date for a parent Forum to be arranged.</p> <p>Action: TW to update on Parent Forum.</p> <p>Action: TW to upload Assessment Policy to school website.</p>
B	Achieving our School Vision
6	<p><u>Curriculum; focus on Maths and PE</u></p> <p>Governors had requested that this was looked at from three perspectives – subject lead monitoring report; pupil voice via Vision Leaders and governor monitoring (linked to Loving to Learn success criteria on SSDP).</p> <p>Copies of the following documents had been circulated in advance of this meeting:</p> <p>PowerPoint presentation on “Our Maths Curriculum”</p> <p>Maths Action Plan</p> <p>Governor Monitoring Visit – Maths</p> <p>PowerPoint presentation on “Improving our PE Curriculum.”</p> <p>PE Subject Leader report</p> <p>Governor Monitoring report – PE.</p> <p>Governors referred to these documents through the maths and PE presentations and discussions with the pupils.</p>

	<p><u>Maths:</u></p> <p>DH expanded on the documents circulated, addressing the questions “do we have a high expectation of or pupils” and “is the Subject Leader embedding best practice.</p> <p>DH briefed governors on how maths is implemented at school – what is expected of pupils – how a consistent approach is achieved throughout school, how maths is applied and the aim of pupils achieving mastery in maths and to be motivated and enthusiastic about the subject. DH explained the approach to achieving this and how age appropriate objectives are set. DH highlighted the White Rose Maths scheme and how this is used and tweaked when required and other resources used in Maths.</p> <p>DH explained how Maths is taught in mixed age classes and the focus on y1 and Y2 to get a strong foundation for all pupils.</p> <p>Q: Do TAs support the teaching of Maths. DH confirmed this is the case.</p> <p>Q: In mixed classes are the Y4s following the same curriculum regardless of the class they are in. DH confirmed this was so and that the curriculum is tailored to the needs of the pupils.</p> <p>Q: Is there a split on ability – not this year.</p> <p>Q: Is Staff Wellbeing considered as they will have to plan curriculum delivery “twice” in mixed age classes. DH explained how staff work together to minimise the effect and to achieve a consistent approach.</p> <p>Q: As Subject Leader do you keep an overview of how a year group is performing. DH confirmed this is so and governors discussed how data is used. DH explained further the mechanisms in place and noted how the Subject Lead and SLT would identify if there was a difference in achievement of Boy/Girls, or of any disadvantaged groups.</p> <p>Discussion followed around classes with split age groups – the possible impact on pupils and how the Class Teacher and TAs split their time. DH explained how he uses his time as Subject Lead around the school. DH highlighted the use of “Knowledge Checks” – practice and consolidations and how these techniques are used to helping pupils really understand what they are doing.</p> <p>DH highlighted the links and work with other schools to share best practice and identify “common issues” and discussion on how to resolve these. DH noted the aim to encourage pupils to like maths and to understand the links to other subjects – e.g., Science and DT – to overcome apprehension and build confidence – and to be a well-rounded pupil when entering Y7 – and taking confidence in the subject to Secondary School.</p> <p>Q: How do you get parents involved. DH noted evening sessions held and the “how to help your child” documents on Google Classroom – an overview of the curriculum being taught is also sent out termly..</p> <p>Discussion took place around encouraging a positive approach to maths at home.</p> <p>Q: Is there any direct support from White Rose. DH noted there are none but highlighted other external training opportunities to investigate and possibly target.</p> <p><i>At this point, the meeting was joined by seven pupils representing all year groups.</i></p> <p>A lively discussion followed with those present being asked about what they enjoy about maths, what makes it good and what isn’t so good.</p>
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	<p>There was an obvious enthusiasm for the subject and pupils were able to say why they “loved maths” and what they enjoyed. Pupils knew what to do when they were finding something tricky – try again then ask a teacher or someone who knows maths. Pupils were able to explain what “knowledge checks” were and understood the importance of maths – in terms of links to other subjects and in the wider world.</p> <p>DH noted that progression documents are available on the website to assist monitoring – these highlight what pupils should know at each stage through school.</p> <p>Governors thanked DH for his time and presentation.</p> <p><u>PE:</u></p> <p>Pupils were then asked about PE. There was a positive and enthusiastic response – pupils liked the twice weekly PE sessions and enjoyed trying new things – activities in the hall and outside on the rec were noted and skills learnt – ball skills and teamwork – spoken about. Pupils could see how these skills could be used elsewhere. The link to exercise and health was articulated – pupils understood how the weather affected the ability to do outside activities .</p> <p>Governors thanked all those present for coming to the meeting and sharing their thoughts so well.</p> <p>TW referred to the document circulated noting the high expectations in PE and that subject monitoring is undertaken in the same way as other subjects with the aim of ensuring consistency. Discussion took place over what activities are offered.</p> <p>Action: TW to survey pupils as to anything they might like to try as discussed in the PE Monitoring visit.</p> <p>TW referred to the “Improving our PE Curriculum” presentation and the action plan developed from this. TW highlighted the new scheme the school has purchased – PE Passport and explained how this can be used and the additional support it can give to those staff who may be less confident in teaching PE. TW gave further detail on this App based scheme and in particular the assessment element that would help track progress. TW expressed confidence that it would help raise the quality of teaching.</p> <p>TW noted how the school delivers a broad and balanced PE Curriculum through lessons and extra-curricular activities.</p> <p>Q: Will the new scheme assist progress from EYFS and enhance SEND awareness. TW explained how the PE Passport would support in these areas.</p> <p>Q: do you use specialist teachers to support in PE. TW confirmed the use of these highlighting the work with Skipton Tennis Club and support in Cricket</p> <p>Discussion took place around swimming. Governors noted the links to life skills and PHSE within the PE curriculum.</p>
7	<p><u>TW update:</u></p> <p>A copy of the audit undertaken by the English Hub on reading – dated 23rd January 2023, had been circulated prior to this meeting.</p>

	<p>TW noted the positive audit undertaken by the English Hub and noted work underway on the recommendations made. TW highlighted a grant of £6K received from the Hub and how this would be used.</p> <p>Action: Further detail on assessment and “catch-up” to be presented at FGB on 27th March.</p>
8	<p><u>Safeguarding</u></p> <p>JP confirmed his visit and meeting with TW as part of the safeguarding governor role. JP confirmed the annual safeguarding audit is being completed.</p> <p>Action: Safeguarding audit to be approved at FGB on 27th March.</p>
9	<p><u>Governor visits/monitoring</u></p> <p>Monitoring visits by Governors have been undertaken on the following areas and copies of the “report forms” had been circulated prior to this meeting.</p> <p>SEND Computing EYFS MFL English PHSE PE Maths</p> <p>JP noted the importance of monitoring and that these visits provide evidence that the SSDP is being actioned. Governors noted that it is good to see that MFL continues to have prominence in the curriculum. Governors noted the link to Safeguarding within PHSE</p> <p>JP drew governors’ attention to a further document circulated – notes from the Diocesan Senior Leadership network meeting on Subject Leader monitoring.</p> <p>SEND: AF is to take on the governor SEND lead role in the summer term - AF joined the spring term SEND governor monitoring as part of the transition.</p> <p>Action: Monitoring report to be discussed at the March FGB meeting .</p> <p>TW noted that Heather Russell (NYCC advisor) has monitored SEND provision on 06/02; initial feedback is positive with a report for governors to follow .</p>
C	Other Business and information
10	<p><u>Policies to approve:</u></p> <p>Governors approved the following Policies. (TW had advised that all were “rolling over” with no changes to contents.)</p> <p>Appraisal Policy Charging Policy Complaints Policy CPD Policy Developing Performance Policy ECT Policy</p>

	<p>Education Visits Policy</p> <p>Exclusion Policy</p> <p>Increments Policy</p> <p>Intimate Care Policy</p> <p>Data protection policy</p> <p>Mental Health Policy</p> <p>Physical Intervention Policy</p> <p>Recruitment and selection policy</p> <p>Right to disconnect policy</p>
11	<p><u>To deal with any matters agreed for consideration under item 2 above.</u></p> <p>JP noted the letter sent to parents re School Closure on the 1st of February as a result of industrial action – and the arrangements in place. JP noted that it is likely that another will have to be sent if further industrial action is taken.</p> <p>JP noted a copy of further correspondence would be circulated to governors.</p> <p>Q: Has there been any feedback from parents on the school closure? None received.</p>
12	<p><u>How has this meeting impacted on the welfare and progress of our pupils?</u></p> <p>Detailed focus on two curriculum areas – PE and Maths – subject monitoring with actions and pupils involved in discussions and given a voice.</p> <p>Q: is PE only delivered inside during winter months. TW noted that the playground was also used when possible.</p> <p>Q: Will the relocation of the before/after school clubs into school affect any extracurricular activities. TW confirmed this would not and explained arrangements to continue offering these alongside the clubs.</p> <p>Governors noted the decision to relocate the before/after school clubs to ensure their continued viability and that the location will be kept under review.</p>
13	<p><u>Date of next meeting and Close.</u></p> <p>Governors noted the date of the next meeting – 15th March 2023.</p> <p>The meeting closed at 15.15.</p>

Dates of Future Meetings.

15/03/23 - FGB Finance

27/03/23 – FGB

26/04/23 - FGB Curriculum

09/05/23 - FGB Finance (NYCC are asking for Budget submissions by 20th May this year)

21/06/23 - FGB Strategy – start time tbc.

10/07/23 – FGB

Summary of Action Points:

Action: TW to raise profile of the pastoral lead on the school website.

Action: TW to update on Parent Forum.

Action: TW to upload Assessment Policy to school website.

Action: Further detail on assessment and “catch-up” to be presented at FGB on 27th March.

Action: Safeguarding audit to be approved at FGB on 27th March.

Action: TW to survey pupils as to anything they might like to try within PE – as discussed in the PE monitoring visit.

Action: SEND Monitoring report to be discussed at the March FGB meeting .