

# Kildwick CE Primary School

## *Striving for Excellence and Promoting Christian Values*

### Minutes from the T&L Committee Meeting on 22<sup>nd</sup> May 2017

**Present:**

Tim Whitehead – Headteacher (TW)  
 Donna Akrigg – Staff Governor  
 Natalie Barrett – Parent Governor (NB)  
 Robin Figg – Foundation Governor (RF)  
 Alex Swinton – Parent Governor (AS) – from 18.10

**In attendance:**

Stephen Dale – LA Clerk to Governors (Clerk)

A	Procedural	Action
1	<p><u>Welcome</u></p> <p>1. NB took the chair and opened the meeting at 1805, welcoming all present and thanking them for their attendance.</p>	
2	<p><u>Consideration of absence</u></p> <p>1. Apologies had been received from Heather Parsons – consented. Angela Field was not in attendance – non-consented.</p>	
3	<p><u>To determine whether other urgent business should be considered</u></p> <p>1. There was no other urgent business to consider.</p>	
4	<p><u>Declarations of interests, pecuniary or non-pecuniary.</u></p> <p>1. There were no declarations of interests.</p>	
5	<p><u>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection.</u></p> <p>1. None to be treated as confidential.</p>	
6	<p><u>Approval of the Minutes of 13<sup>th</sup> February 2017 and matters arising not covered elsewhere.</u></p> <p>1. RF proposed and AS seconded that the minutes be approved.                      2. Governors unanimously approved the Minutes of the T&amp;L Meeting held on 13<sup>th</sup> February 2017.                      3. TW updated Governors on the ongoing issues around access into the school via the present front door and proposed relocation of the office. A response to a request to fund moving the office is awaited and as a temporary measure, the main entrance to the school will change in June.                      4. TW briefed Governors that the Sports Premium Funding information has now been updated on the school website.</p>	

	<ol style="list-style-type: none"> <li>3. TW updated Governors on the training given to all staff in "guided reading" and on updating the target tracker with the appropriate information.</li> <li>4. AS will be undertaking a further visit this term involving taking with children and completing a learning walk.</li> <li>5. A "reading information evening for parents is proposed (maybe in September) – TW to update Governors on this.</li> <li>6. Governors discussed an "accelerated reader" scheme that might act as an incentive for reading – especially amongst boys. There would be an initial cost involved in establishing this. Other schemes were considered</li> <li>7. DA updated the meeting on the meeting held with HP. There are currently 9 children on the SEN register, 2 children being assessed in Class 2, 1 child on an Educational Healthcare Plan and 1 child due to transfer this year.</li> <li>8. DA commences the SENCo programme in September. There is a requirement to complete this within 3 years of registration. A Governor asked as to how time is allowed for attendance on this. TW updated the meeting on the arrangements in place.</li> </ol>	<p>TW</p> <p>TW</p>
11	<p><u>Pupil Progress – including vulnerable groups</u></p> <ol style="list-style-type: none"> <li>1. Governors had been previously circulated data on progress and predicted end of year attainment based on current actual assessments in March 2017, data on progress and predicted end of year attainment for vulnerable groups and data on End of Year Predictors – Pupil Premium.</li> <li>2. TW briefed Governors on some of the changes that show since December noting that the overall picture for the school was good. TW highlighted particular progress in y 5 and Y6.</li> <li>3. Governors were briefed on the interventions in place to support those children in receipt of "Pupil Premium".</li> <li>4. TW noted the dip in progress in Y4 for EGPS (English, grammar, punctuation and spelling).</li> <li>5. TW briefed Governors on the way that the data will inform plans for targeted interventions in Y3 for the remainder of this term and into next year as end of year predictions are less than the Predicted FFT scores.</li> </ol>	
12	<p><u>Sport Premium</u></p> <ol style="list-style-type: none"> <li>1. TW updated Governors on the use of the company currently contracted to deliver sports provision, explaining the model used and noting that Cononley also use this provider. TW expressed concerns over the quality of some staff employed.</li> <li>2. A Governor asked if this would mean that sports provision would not continue next year? TW briefed that this would depend on who was put forward to deliver the service at school as the success – or not – of the scheme was very reliant on the people used</li> </ol>	
13	<p><u>Educational Visits</u></p> <ol style="list-style-type: none"> <li>1. TW briefed Governors on Educational Visits undertaken and on Visitors invited into school and gave a flavour of the range of activities undertaken.</li> <li>2. TW also noted the Governor Visits into school from NB, MR, HP, GS and Foundation Governors</li> </ol>	
14	<p><u>Policies to Update</u></p> <ol style="list-style-type: none"> <li>1. Governors approved the updated Accessibility Plan noting that the website will be updated accordingly.</li> </ol>	