



Kildwick CE Primary School
Loving to learn, learning to live, living to learn.

Minutes from the Meeting of the FGB (Curriculum)
held on 2nd March 2021 at 18:00 – via Google.

Present:

Donna Akrigg – Staff Governor (DA)
Howard Barton – Parent Governor (HB)
Christine Anderton – Foundation Governor (CA)
Jo Gostling – Co-opted Governor (JG)
Jamie Logan – Parent Governor (JL)
John Perry – LA Governors (JP)
Geraldine Sands – Foundation Governor (GS)
Liz Snell – Parent Governor (LS)
Alex Swinton – Foundation Governor (AS)
Tim Whitehead – Headteacher (TW)

In attendance:

Stephen Dale – LA Clerk to Governors (Clerk)

A	Procedural
1	<u>Welcome, introductions, opening prayer and consideration of absence.</u> GS opened the meeting at 18.00, welcoming all present and thanking them for their attendance. AS led the meeting in a prayer. Apologies received from Cameron Quinn – consented. All governors declared that they in a secure and confidential environment.
2	<u>To determine whether other urgent business should be considered.</u> GS requested that governors “sign off” the final version of the Remote Learning review. Discussion over training on Ofsted readiness was requested. TW noted that the final version of the SFVS was now available. GS invited governors to send any comments to her in advance of FGB on 22 nd March when this should be approved.
3	<u>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection.</u>

	Item 12 to be treated as confidential.
4	<u>Declaration of interest on any agenda item.</u> None declared.
5	<u>To approve the Minutes of the FGB meeting held on 9th February 2021 and matters arising from the minutes not otherwise covered by the agenda.</u> Governors approved the Minutes of FGB (Finance and Resources) held on 9 th February 2021. Matters arising – TW confirmed he would circulate a list suggesting Governors/Staff links to monitor curriculum areas. Action: TW
B	Achieving our School Vision
6	<u>TW update to include:</u> TW briefed governors on the re-opening of school to all pupils on 8 th March. TW noted the changes to the Risk Assessment undertaken in advance of this date and that re-opening would follow a similar format to that in September 2020. TW confirmed that a letter had been sent to all parents detailing arrangements. Data from the assessments undertaken in December 2020 had been circulated in advance of this meeting. TW noted that significant progress had been made in “closing the gap” although the latest school closure may have impacted this but that further assessment prior to Easter will identify pupils in need of further support. TW noted that younger age groups may have been impacted most. Q: Do you expect to see any changes to the numbers who are predicted to be at or to exceed ARE at the year end. TW explained that there should not be much change to these figures and that for those who are not expected to achieve ARE, there is evidence and explanation as to why. Q: Has a peer review been undertaken against local schools. TW noted that as yet, none had been undertaken , and that this would be picked up through network cluster meetings. TW briefed governors on the assessments due to take place after 8 th March with results known prior to Easter and that these would be communicated to parents via google meet before the end of this term, appropriate interventions to support identified issues would be in place for the Summer Term. DA noted the concerns over Y1 pupils moving into Y2 in September as they will have missed out on some key areas – in particular Reading, Writing, and Maths. DA confirmed that there would be a strong focus on these areas for these pupils. TW confirmed that further development of the Art and Design Curriculum and Computing is underway and that presentations on these would be given to governors next term. TW confirmed that the Before/After School care provision would re-open on 8 th March with reduced staffing and that this would be under continual review as numbers were expected to be lower for the time being.

	<p>TW confirmed that before and after school clubs would be reviewed after Easter with a view to re-starting some of these asap.</p> <p>Q: With regard to “closing the gap”, are there concerns that there will be a situation whereby some pupils will have achieved more than others. TW confirmed that this was expected. Maths was a particular concern with plans in place, using the White Rose training, to address this within groups. TW noted that variances in Reading and Writing are “easier” to identify and address.</p> <p>Q: Will there be any opportunity to teach across a range of ability within bubbles. TW confirmed that this is possible in some circumstances and that it maybe, for example, to teach a mix of Y1 and Y2 pupils in some subjects.</p> <p>TW confirmed that assessments will not only identify pupils in need of support in areas that they may have “fallen behind” on but would also identify those who are need of stretching to continue improvements.</p> <p>Q: Is there a plan to continue support into 2021/22 for those in need. TW noted that the Start Budget for next year is in early stages of being put together and that, providing figures allow, yes, support will be extended for a further year.</p>
7	<p><u>Governor monitoring of the 'loving to learn' success criteria on the SSDP in the current context of school and remote learning arrangements.</u></p> <p>GS noted that once again monitoring of the “loving to learn” element of the SSDP had been disrupted due to Covid restrictions and the closure of school to many pupils. Despite this, governors still have a responsibility to engage with staff and to understand progress and issues within this section and what, due to circumstances, will not be achieved and will need to be carried forward in 2021/22. Governors noted that, with remote learning, it has not been possible to embed some subjects across the whole school curriculum and that conversations need to be had with Subject Leaders to understand any impact here. Art, Design Technology, Music and Modern Foreign Languages were noted as being implicated here.</p> <p>TW agreed to circulate a suggested list of governor Links to a member of staff to ensure that all subjects are “covered”. GS urged governors to hold virtual meetings so that a picture of progress and the impact of remote learning can be gained and fed back into the SSDP. GS asked that all notes are written up and reflect the current circumstances.</p> <p>JP briefed governors on the meeting re Maths, the work on closing the gap, the use of google classroom and the impact on attainment current situations were having. JP confirmed his notes would be circulated.</p> <p>AS briefed governors on the meeting re English – the notes from which are in the “Visits” folder within the shared drive. AS noted the differentiation across phonic groups and the use of external providers to support in this. AS noted how the subject was being taught for those in school and at home in the same manner ensuring consistency in approach.</p> <p>TW noted his meeting with CA re RE and Collective Worship with notes to be available soon. DA noted the meeting with JG re SEND and EYFS with notes of these available on the shared drive.</p> <p>Action: TW to include an overview of visits/conversations into HT reports.</p>
8	<p><u>Safeguarding</u></p> <p>A copy of the annual NYCC Safeguarding audit had been circulated prior to this meeting. Notes from the meeting between TW and JP (in his role of Safeguarding Governor), dated 08/02/21 had been circulated prior to this meeting.</p>

	<p>TW briefed governors on the purpose of the Safeguarding Audit. Governors approved this for submission to NYCC.</p> <p>JP briefed governors on his meeting with TW on 8th February.</p> <p>JP confirmed that all required systems and procedures on Safeguarding are in place and the work across the school with support in regard to self-esteem, wellbeing, and safeguarding. No issues were identified, and the school has worked hard to create a safe environment with good processes in place if any issues do arise.</p> <p>JP note the need for extra vigilance for when all pupils return on 8th March as some issues may become apparent after this date.</p> <p>JP noted one item to ensure follow up on – that of feedback from the school council.</p> <p>GS noted that that one FGB meeting per term should be held during “school hours” to enable governors to meet with pupils and that whilst this has been prevented due to Covid regulations, these would hopefully be able to be held again come September.</p>
9	<p><u>Governor visits/monitoring</u></p> <p><i>This item was covered within 7.</i></p>
C	Other Business and information
10	<p><u>Policies to approve:</u></p> <p>TW noted the involvement of David Horton in his role as Education Visits Co-ordinator (with TW) in the EV Policy that also include outdoor learning structure.</p> <p>Q: Does the Local Authority define the “local area” in this contact. TW noted this is so and agreed that the definition may need to be revised as it does not currently include South Craven.</p> <p>TW noted the minor changes to the SEND Policy that were a result of the Safeguarding Audit. TW noted that the Information Policy was being rolled over with no changes.</p> <p>Governors approved the following Policies: Special Education Needs (SEND) Policy Educational Visits Policy Information Policy</p>
11	<p><u>To deal with any matters agreed for consideration under item 2 above.</u></p> <p>GS referred all governors to the final version of the Remote Learning Review and thanked all who participated in producing this document.</p> <p>Q: Are there any actions for the school following this. TW noted that what is currently being provided will be reviewed against this document when all pupils are back in school and that a parental survey was also undertaken re “Remote Learning” and that comments from this would also be considered in future provision.</p> <p>TW briefed governors on his meeting with Heather Russell, the NYCC School Improvement Advisor and the conversation re a session for governors on “Ofsted Awareness” that would cover topics including the role of governors in an Ofsted inspection and the responsibility of</p>

	<p>governors to be ready and confident to support the school at this time. Governors agreed such a session would be of benefit and TW to pursue.</p> <p>Action: TW to arrange and notify all of proposed date/time. (21/04/21 was suggested)</p> <p>Q: Were there any other points from the SIA visit for consideration. TW noted that another Governance Healthcheck might be timely come September 2021.</p>
12	<p><u>Correspondence</u></p> <p><i>Please refer to Confidential Minutes</i></p>
13	<p><u>How has this meeting impacted on the welfare and progress of our pupils?</u></p> <p>Monitoring and understanding of remote learning provision.</p> <p>Confirmation that Safeguarding process and procedures are in place and effective.</p> <p>Support to families during lockdown.</p>
14	<p><u>Date of next meeting and Close</u></p> <p>Governors note the date of the next meeting – FGB on 22nd March 2021.</p> <p>The meeting closed at 19.20.</p>

Dates of Future Meetings.

Monday 22nd March 2021 at 18.00 (FGB)

Tuesday 25th May 2021 at 18.00 (FGB Finance and Resources) – Budget Approval

Monday 7th June 2021 at 18.00 (FGB Curriculum)

Monday 21st June 2021 at tbc (Strategy Meeting)

Tuesday 29th June 2021 at 18.00 (FGB) – **Revised date**